

# **ROAD RIGHT-OF-WAY MAINTENANCE POLICY**

**Adopted by the Pleasant Hill City Council  
May 10, 2005**

The purpose of this "Road Right-of-Way Maintenance Policy" is to serve as a guide for the procedures utilized to keep all right of way areas in the city well maintained and in good condition. This policy will assist the Public Works Department in interpreting the responsibility for maintenance to property owners, and provide consistency in operations and zoning enforcement. Matters relating to the policy will be under the management of the Public Works Director and department supervisors. It shall be the responsibility of the Public Works Department to review the policy from time to time to ensure that the best interest of the city is being met.

## **Intent:**

It is the intent of the City of Pleasant Hill to encourage general maintenance of road right-of-way areas by adjacent property owners. General maintenance is defined as mowing, clearing, trimming, and snow removal. Individual property owners are also responsible for any impediment to stormwater drainage systems that can be attributed to overgrowth of plant materials, trees, or soil erosion. Over the years, informal maintenance has been conducted by the Public Works Department, which is not in the best interest of the city. Continuation of this practice will result in unnecessary operational costs.

## **Procedure:**

The Public Works department will perform the following:

- A. Complete inventory of any right of way areas currently maintained by City of Pleasant Hill personnel and equipment.
- B. Determine city role and any ongoing responsibility for these areas.
- C. Include any areas to remain a city maintenance responsibility in the mowing contract currently held by the City's mowing contractor, where applicable.
- D. Coordinate public information process to notify property owners in affected areas of the policy intent.
- E. Categorize scope of work for turning maintenance of property back to adjacent owner, where applicable.

- F. Schedule culvert and storm sewer extension projects in five year capital improvement program (CIP), where applicable.
- G. Coordinate between divisions of the Public Works department to provide information for zoning enforcement procedures